



**GOVERNMENT DR. SHYAMA PRASAD MUKHERJEE SCIENCE & COMMERCE COLLEGE**

**Sector-H, Rajharsh Colony, Kolar, Bhopal (M.P.)- 4620**

**Affiliated to Barkatullah University, Bhopal (M.P.)**

Contact No: - 0755-2551837, Email-ID: - [hegbsccbho@mp.gov.in](mailto:hegbsccbho@mp.gov.in)

Website: - <http://gscbhopal.in>



## **POLICY FOR INFRASTRUCTURE & ACADEMIC FACILITIES**

Infrastructure facilities such as Building of the college and Laboratories will be maintained from the renovation grant Received from different agencies, like Govt. of M.P., RUSA, World Bank and College Janbhagidari.

As the maintenance of building comes under the purview of PWD, PWD should be informed about the status of the building annually and should be requested for the painting of building periodically

Laboratories of Self finance subjects will be maintained and upgraded from the Janabhagidari Nidhi. The proposal about the maintenance or up gradation will be moved by the self finance coordinator through Secretary Janbhagidari and Approved by the General Council of Janbhagidari.

Chemistry Laboratories of the college should comply with neutralization mechanism, No Chemical waste should be discharged directly without neutralization into the college drainage to avoid deterioration into the soil quality of the College College will be responsible for solid waste management inside the campus and would enter into a MOU with the Municipal corporation to maintain the solid waste of college.

All the drinking water points and ROs of the College should be maintained by the waterman engaged for the purpose.

Hardware peripherals of the equipments should be periodically checked and replaced if required College should appoint a Regular Faculty not less than the designation of Professor as the In charge of Advanced Instrumentation Research Laboratory (AIRL).

Electronic manuals and paper copies of manuals of all the equipments should be made available to all users. Every department of the college will enter into in house MOU to promote interdisciplinary research and use of equipments

ICT infrastructure includes computers, Hardware, software and Cloud space. College would be liable for periodic maintenance of of ICT Infrastructure.

IT Committee of the college will be responsible to provide updated ICT infrastructure to all the departments across the college. IT Committee will work in close Coordination with IQAC. · All the departments would invite guest experts for academic activities and will provide for honorarium/remuneration as per norms.

College will be liable for optimum utilization of Physical Infrastructure as well as academic infrastructure and Human Resource available in the college. College Classrooms could be used as activity rooms after the class schedule. Classrooms can be utilized for exhibitions, presentations and as preparatory rooms after the classes are over by reorganizing the movable furniture available in the classrooms Conference hall can also be reorganized to be used as multipurpose activity room as and if required. Full care will be taken to protect the furniture. Coordinator of the activity will be responsible for that. In case of Damage to the property during the activity liability should be fixed on the activity coordinator.

Library facilities include central library, e library of the college as well as departmental libraries. College has one central library, one e library and 6 departmental libraries College Librarian will be responsible for all the services related to Central library and e library, whereas departmental libraries will be maintained by the corresponding departmental heads.

There will be a Library committee in the college, the library committee will organize regular meetings and will finalise the list of books to be purchased on the request of HODs. Library committee will finalise the number of books to be weeded and will finalize the process related to the maintenance of books like termite treatment, fumigation of Library etc.

There should be a register in the library to record footfall of the teachers and students daily. There should be entries showing entry as well as exit time of students and faculty in library.

On all week days central Library will remain open from 10.30 in the morning till 5.30 in the evening and will remain closed during Sundays and Gazetted holiday.

NLIST passwords will be provided to Faculty members, Research Scholars PG and UG Students so that they can access e library remotely whenever they want.

Sports Officer of the College will be responsible for managing the sports facilities in the college. Sports officer will chalk out sports activities in the college not for the sake of competitions only but for the general physical

fitness of students and staff. This will include organizing yoga activities, Judo & karate activities for female students especially.

Gymnasium will be available for students and staff of the college as per time table. There will be separate hours for students and staff, so that both the stakeholders may make use of the facility for the fullest.

**Document Link:** - [http://gscbhopal.in/cmsupl/Main%20Cover%20Page\\_Allotment\\_compressed.pdf](http://gscbhopal.in/cmsupl/Main%20Cover%20Page_Allotment_compressed.pdf)

**Audit Report Link Year Wise:-**

2016-17:- [http://gscbhopal.in/cmsupl/pdf24\\_merged%20\(39\).pdf](http://gscbhopal.in/cmsupl/pdf24_merged%20(39).pdf)

2017-18:- [http://gscbhopal.in/cmsupl/pdf24\\_merged%20\(40\).pdf](http://gscbhopal.in/cmsupl/pdf24_merged%20(40).pdf)

2018-19:- [http://gscbhopal.in/cmsupl/pdf24\\_merged%20\(41\).pdf](http://gscbhopal.in/cmsupl/pdf24_merged%20(41).pdf)

2019-20:- [http://gscbhopal.in/cmsupl/pdf24\\_merged%20\(42\).pdf](http://gscbhopal.in/cmsupl/pdf24_merged%20(42).pdf)

2020-21:- [http://gscbhopal.in/cmsupl/pdf24\\_merged%20\(43\).pdf](http://gscbhopal.in/cmsupl/pdf24_merged%20(43).pdf)

2021-22:- **Audit Report under Process**

