

**Govt Dr. Shyama Prasad Mukharjee Science
and Commerce College, Bhopal (M.P.)**

Central Library
dsUnzh; iqLrdky;

The Library of **Govt. Dr. Shyama Prasad Mukherjee Science & Commerce PG College**, Bhopal (Old Name Benazeer College) was **established on 08th October, 1982**, the same year when the college started. The library is **located on Third floor**.

Area of Library : 34.45X22.90 Meters

Area of Reading Room : 7.00X9.00 Meters

Working Days of Library : Monday to Saturday

Working Hours of the Library : 10:30 AM to 05:30 PM

library collections

Details of Books

SL.NO	Subject	UGC	Govt.	B.B.	JBS	Total
1	Prurchased	11175	9908	4566	3387	29036
2	Write off	3208	4770	136	-	8114
3	Available	7967	5138	4430	3387	20922

Special Collection

Question Bank All subjects

240



SUBJECT WISE NUMBER OF BOOKS

Sl. No.	Subjects	UGC	Govt.	B.B.	JBS	Total
1	Commerce	1419	733	942	504	3598
2	Physics	590	190	419	193	1392
3	Chemistry	1261	661	610	344	2876
4	Mathematic	1125	659	760	301	2845
5	Botany	1250	673	619	320	2862
6	Zoology	1215	654	650	329	2848
7	Home Science	-	63	-	33	96
8	Sociology	-	176	-	294	470
9	History	-	174	-	255	429
10	Economics	-	93	-	135	228
11	Pol. Science	-	95	-	150	245
12	Geography	-	89	-	105	194
13	Reference Book	804	597	-	09	1410
14	F.C.	303	281	430	415	1429
	Total	7967	5138	4430	3387	20922

JOURNALS & PERIODICALS

Sr. No.	Name of the Journal	Frequency
1	Current Science	Monthly
2	Indian Journal of Biochemistry & Biophysics	Bi-Monthly
3	Indian Journal of Biotechnology	Quarterly
4	Indian Journal of Chemistry	Monthly
5	Indian Journal of Experimental Biology	Monthly
6	Indian Journal of Natural Products & Resources	Quarterly
7	Indian Journal of Pure & Applied Physics.	Monthly



MAGAZINES

- ;kstuk
- dq:{ks=
- izfr;ksfxrk niZ.k
- izfr;ksfxrk funsZf'kdk
- bafM;k VqMs
- dkWfEiVh'ku IDlsl fjO;w^{1/4}
- jpuk
- e/;izns'k lans'k
- foKku izxfr
- djsUV vQs;IZ
- Readers Digest
- Competition in focus



DAILY NEWSPAPERS

- 1- nSfud HkkLdj
- 2- if=dk
- 3- uo nqfu;k
- 4- ihigYl
- lekpkj
- 5- gfjHkwfe
- 6- jkt ,Dlizsl
- 7- nSfud tkxj.k
- 8- uoHkkjr
- 9- jkstxkj vkSj fuekZ.k
- 10- jkstxkj lekpkj
- 11 The Hindu



PROCESS OF ISSUE & RETURN OF BOOKS

- 1. The Library provides open access any time to all the faculties. Whereas, students of different stream can issue books on their respective allotted days of the week.**
- 2. Reference books are made available to students on their request with prior approval by concerned teacher / teacher guardian.**
- 3. No. of books Issued by students – At a time 3 books for PG & 2 books for UG are issued for 14 days, with the help of identity cum library card and returned before the examination.**
- 4. No. of books issued to staff members - The books are issued to the teaching staff and college staff for the whole session and taken back at the time of Physical Verification.**

CIRCULATION SECTION

Issue & Return /Renewal Timing

10:30AM to 5:30PM



REFERENCE SECTION



Staff Reading Room

Student Reading Room



E-Library

NO. OF BOOKS ISSUED TO STUDENTS SESSION 2016-17 TO 2021-22

SR. No.	SESSION	NO. OF BOOKS
1	2016-17	2716 + (5867 - SC/ST)
2	2017-18	2311 + (5183 - SC/ST)
3	2018-19	2241 + (8167 - SC/ST)
4	2019-20	2917 + (11410 - SC/ST)
5	2020-21	1137 + (15521 - SC/ST)
6	2021-22	3035 + (4780 - SC/ST)

NO. OF READERS VISITED READING ROOM

SR. No.	SESSION	NO. OF BOOKS
1	2016-17	4358
2	2017-18	5364
3	2018-19	3067
4	2019-20	9612
5	2020-21	7570
6	2021-22	2918

5 Years Records of Books/Stationery Purchase (Free Books/Stationery for SC/ST Students)

Ø0	Lk=	oxZ	Nk=	Nk=k ,Wa	;ksx	LVs'k ujh jkf'k	iqLrd sa jkf'k	dqy ; ksx	forfjr iqLrd sa	dqy ; ksx	fjekd Z
1	2017-18	vtk ^{1/4} SC)	298	69	367	183500	550500	734000	3501	5183	
		vttk ^{1/4} S T ^{1/2}	170	19	189	94500	283500	378000	1682		
2	2018-19	vtk ^{1/4} SC)	356	95	451	225500	676500	902000	5478	8167	
		vttk ^{1/4} S T ^{1/2}	184	18	202	101000	303000	404000	2689		
3	2019-20	vtk ^{1/4} SC)	432	118	550	275000	825000	110000 0	7822	11410	
		vttk ^{1/4} S T ^{1/2}	207	43	250	125000	375000	500000	3588		
4	2020-21	vtk ^{1/4} SC)	539	160	699	&	862706	862706	9815	15521	
		vttk ^{1/4} S T ^{1/2}	248	52	300	&	449421	449421	5706		
5	2021-22	vtk ^{1/4} SC)	563	167	730	&	264893	264893	3428	4780	
		vttk ^{1/4} S T ^{1/2}	286	66	352	&	105319	105319	1352		



RULES FOR STUDENTS

1. *Library working days - Monday to Saturday*
2. *Library Timings - 10:30 a.m. to 5:30 p.m .*
3. *Strict Silence & Discipline has to be maintained in the Library.*
4. *PG Classes – The students of this stream can issue '3' books & UG Classes - The students of this stream can issue '2' books for the duration of 14 days. On the date of returning of books the library cum identity card is signed by the Librarian.*

5. *The card holder is responsible for book issued on his / her membership ID card. In case of loss / damage of books issued, the latest edition of same book/ or (as per Rules) the cost should be deposited.*
6. *'No Dues' certificate will be issued to students only after depositing all books before starting the Semester examinations.*
7. *Students who do not require the books can obtain "No Objection Certificate"(NOC) from the Librarian.*
8. *Issuing facility is available on all the working days of the week to all the students of different streams.*

FACILITIES PROVIDED IN THE LIBRARY READING ROOM

1. Display of Library Rules.
2. Subject wise books are maintained.
3. Reference Services – CCE, Project wise, and Semester wise.
4. Books of the week displayed.
5. Circulation Services.
6. Photocopy Facility available.
7. Wi-Fi Facility.
8. Separate Reading Room Facility for students and staff members.
9. Newspapers, Magazines, Periodicals & Journals available through Open Access.
10. Creation of student database and library Identity card distribution.

11. Syllabus of semester wise classes.
12. Providing N-List and E-Shodh Sindhu, Shodh Ganga (i.e. access to online Journals and Periodicals) facility to the teachers, staff and students.
13. "Thought of the Day" written daily on Library Notice Board.
14. Motivational Services to the students.
15. Visitor's Register is maintained daily in the Library.
16. Free Books & Stationery distribution to the SC/ST students.
17. Lights, Fans & Water facilities are provided in the reading room for the students.

LIBRARY AUTOMATION

rdky; vkWVkses'ku dk dk;Z iw.kZ dj fy;k x;k gS

2.0 esa IHkh 29036 iqLrdksa dh MsVkbUV^ah rFkk ckjdxsfMax] Likbu y
k;tk tk pqdk gSA

Hkx 400 Nk=ksa ls iqLrdksa dk vknku &iznku $\frac{1}{4}$ Circulation) dk dk;Z

2.0 esa gh fd;k tk jgk gSA

kfo|ky; ds IHkh f'k{k.k deZpkfj;ksa ls iqLrdksa dk vknku &iznku $\frac{1}{4}$ Circu

dk;Z Soul 2.0 ds ek;/e ls fd;k tk jgk gSA

MANPOWER IN THE LIBRARY

SR.NO.	DESIGNATION	NAME	QUALIFICATION	EXPERIENCE
1.	Librarian	Mr. K.L. Khandpa	M.A., M.Lib., Sc.	24 Yrs.
2.	Book Lifter	Mr. Jitendra Paroche	Hr. Secondary	28 Yrs.
3.	Computer Operator	Mr. Dinesh Patel	B.Sc, M.Lib	-

Presented

By



Mr. K.L. Khandpa
Librarian

Thank You