



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Government Dr. Shyama Prasad
Mukherjee Science and Commerce
College, Bhopal, (M.P.)

- Name of the Head of the institution **Dr. Sudha Baisa**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **07552551837**
- Mobile no **9926275331**
- Registered e-mail **hegbscbho@mp.gov.in**
- Alternate e-mail **hegbscbho@mp.gov.in**
- Address **Sector-H, Rajharsh Colony, Kolar**
- City/Town **Bhopal**
- State/UT **Madhya Pradesh**
- Pin Code **462042**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Barkatullah University Bhopal**
- Name of the IQAC Coordinator **Dr. Sudhanshu Dhar Dwivedi**
- Phone No. **07552551837**
- Alternate phone No. **9131772939**
- Mobile **9425007434**
- IQAC e-mail address **drspmpgcollege@gmail.com**
- Alternate Email address **sudhanshu_dhar@yahoo.co.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://gscbhopal.in/notices/851fd15af6f61d8bddd0bd1d65d4cc38.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://gscbhopal.in/cmsupl/Academic%20Calendar%20last%206%20year.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.40	2006	17/10/2006	16/10/2011
Cycle 2	B	2.79	2016	25/05/2016	24/05/2021
Cycle 3	B++	2.99	2021	07/09/2023	06/09/2028

6. Date of Establishment of IQAC

02/07/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Dr. Shyama Prasad Mukherjee	Office Equipment, Academic Excellence,	World Bank	2021-22	789995

Science and Commerce College, Bhopal, (M.P.)	Internal Audit			
Government Dr. Shyama Prasad Mukherjee Science and Commerce College, Bhopal, (M.P.)	SC/ST Books and Stationary	M.P. Government	2021-22	2420380
Government Dr. Shyama Prasad Mukherjee Science and Commerce College, Bhopal, (M.P.)	Swami Vivekanand Career Guidance Cell	M.P. Government	2021-22	15000
Government Dr. Shyama Prasad Mukherjee Science and Commerce College, Bhopal, (M.P.)	Travelling Expenditure	M.P. Government	2021-22	91650
Government Dr. Shyama Prasad Mukherjee Science and Commerce College, Bhopal, (M.P.)	Electricity, Stamp ticket, Uniform, Stationary, Telephone, Consumable Items, Others	M.P. Government	2021-22	190368

8. Whether composition of IQAC as per latest Yes

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? No

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- 1- Preparation of IIQA and SSR.
- 2- Organised Online Webinars and Quiz.
- 3- Organised Lecture Series for Students.
- 4- Celebration of Commemorative Days and other important days.
- 5- Organised Programs for Women Empowerment.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of National Education Policy-2020	Education System going on according to National Education Policy
Online Webinars/Seminars/Training Programmes	Online webinars, seminars and training programmes were organized
Canteen facility to be provided	Canteen facility has been provided
Set up of e-library under RUSA funding	Set up of e-library under progress
Preparation for NAAC Accreditation	Preparation for NAAC Accreditation started

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Dr. Shyama Prasad Mukherjee Science and Commerce College, Bhopal, (M.P.)
• Name of the Head of the institution	Dr. Sudha Baisa
• Designation	Principal
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(M.P.)				
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8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
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<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	14/02/2024

15. Multidisciplinary / interdisciplinary

A holistic and multidisciplinary education is indeed what is needed for the education of India to lead the country into the 21st century and the fourth industrial revolution. The higher education institutions will move towards more holistic and multidisciplinary education with more arts and humanities. Students of these streams will aim to learn more science and will make an effort to incorporate more vocational subjects and soft skills. Imaginative and flexible curricular structures will enable creative combinations of disciplines for study, and would offer multiple entry and exit points, thus, removing currently prevalent rigid boundaries and creating new possibilities for

lifelong learning. Graduate level, master's and doctoral education in large multidisciplinary universities, while providing rigorous research based specialization, would also provide opportunities for multidisciplinary work. The structure and lengths of degree programmes shall be adjusted accordingly. The undergraduate degree will be of either 3-4 year duration, with multiple exit options within this period, with appropriate certifications, like, a Certificate after completing 1 year in a discipline or field including vocational and professional areas, or a Diploma after 2 year of study, or a Bachelor's degree after a 3 year programme. The 4 year multidisciplinary Bachelor's programme, however, shall be the preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen major and minors as per the choices of the student. In compliance with the NEP-2020, the institute provides option to the student to choose open elective/generic elective paper from the faculty other than their own subjects to facilitate interdisciplinary Teaching - learning process in the session 2021-22. The interdisciplinary papers introduced by the institute are as follows: • Indian National Movement • Indian Sociology • Communicative English.

16.Academic bank of credits (ABC):

An Academic Bank of Credit (ABC) shall be established which would digitally store the academic credits earned from various recognized HEIs so that the degrees from an Higher Education Institutions can be awarded taking into account credits earned. The 4 year programme may also lead to a degree 'with Research' if the student completes a rigorous research project in their major area of study as specified by the HEI. The students can switch over from one institution to another with the help of Academic Bank of Credits. It will also help in the course Completion at the pace of learner. Under NEP-2020, academic structure at Undergraduate level as approved by the department of Higher Education, Madhya Pradesh, is as follows: MULTIPLE ENTRY & EXIT
First Year : 40 Credit [Certificate] Second Year : 40 Credit [Diploma] Third Year : 40 Credit [Degree] Fourth Year : 40 Credit [Bachelor with Research] Total Credit : (40+40+40+40) = 160
ACADEMIC STRUCTURE: Major Subject Minor Subject Elective Subject Skill Development Course Foundation Course Field Project/ Internship/ Apprenticeship/ Community Engagement AVAILABILITY OF ELECTIVE COURSE The option for selecting the interdisciplinary subjects is ensured by each college. The Teaching arrangement for interdisciplinary subjects in single faculty colleges is done by

the District Lead College. There is no option available for choosing Science subjects in colleges which are only Arts/Commerce Colleges. The structure and length of degree program has been adjusted with multiple exit options within this period with appropriate certificate.

17.Skill development:

Employment oriented Vocational and Skill Development program has been made an integral part of curriculum of NEP-2020. Prior to that carrier guidance and placement cell used to conduct awareness in placement programs for the students under the direction of Department of Higher Education, Madhya Pradesh. Under Vocational Course all the students of the college have opted for Personality Development Course. Under this program Practical's have been incorporated as a part of the curriculum. They are trained to: • e-mail writing • SWOT analysis • Time management • Stress management • Resume writing • SMART goals • Communication Skills (LSRW).

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian knowledge system has been made an integral part of the curriculum under National Education Policy-2020 in various subjects which are as follows: Economics: Green Revolution, development of Tourism, Employment oriented Scheme in Madhya Pradesh and NITI Aayog. History : History of Ancient India and Idea of Bharat, Jainism, Buddhism, and Indian Culture. Geography: Indian Jarava Tribes. Political Science: Indian Constitution and Indian Ideology. Botany: Indigenous Knowledge. Chemistry: Contribution of Ancient Indian Scientists in Metallurgy, Dyes, pigments, Cosmetics, Ayurveda, Charak Samhita and Ancient Indian Chemical Techniques. Physics: Historical background of Thermodynamics and statistical Physics in the context of India and Indian culture, Contribution of S.N.Bose in statistical physics and brief Biography of Varahmihira and Vikram Sarabhai with their contribution to science & society. Mathematics: Brief biography of Aryabhatta, Bhaskaracharya and Varahmihira. Computer Science: Contribution of Indians in the field of Computer, Architecture and related technologies. The following options are available for the students of Science and Commerce stream under Generic Elective subjects: • Sociology of India • Indian National Movement • Communicative English Foundation Course has been made compulsory for all the students. Under this course, the students are taught about "Yoga & Meditation", "Language & Culture" and "English Language & Indian Culture". For sensitizing the students

on gender issues, "Women Empowerment & Gender Equity Cell" is functional in the College. Apart from this papers on "Women Empowerment" and "Personality Development & Character Building" are being introduced in the curriculum. The institution aims to ensure the holistic development of the youth by involving them in NSS/NCC/Physical Education. This will enable them to broaden their outlook and raise them above parochial ideas of caste, religion etc. and will feel proud about their heritage and culture. The institution also aims to create awareness and appreciation about the rich diversity of Indian Culture, tradition and knowledge of different parts of India. Towards this direction, under the program "Ek Bharat Shreshta Bharat", the students from Assam were invited and Cultural Exchange Programme was organized by the college in January 2019.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education focuses on student learning by

- Using learning outcome statements to make explicit what the learner is expected to be able to know, understand or do
- Providing learning activities which will help the learner to reach these outcomes
- Both structure and curricula are designed to achieve those capabilities.
- It requires that the learners demonstrate that they have learnt the required skills and content. Some of the outcomes are as follows:

Foundation Course: The students will be able to:

- Prepare various competitive exams by developing their English/Hindi language competence
- Inculcate values which make them aware of National Heritage and Environmental issues making them responsible citizens
- Take care of their own physical, mental, emotional and spiritual health.

Science: The students will be able to:

- Know about ancient Indian Chemical/Analytical techniques along with modern theories.
- Understand the significance and role of Botany, Zoology, Bioinformatics, Microorganisms, Cell Biology etc.
- Understand the basic physics of heat, temperature, thermodynamics, mechanics etc.
- Use techniques to solve and analyze various Mathematical Models
- Understand the basic structure, operation and characteristics of digital computer.
- Understand the role of Immune system and Immunological Techniques.

Arts : The students will be able to:

- Acquire knowledge regarding the primitive life and cultural status of Ancient India and various stages of evolution of Men.
- Know the key concepts of Sociology and various employment opportunities and Indian Social Institutions.
- Know about the issues related to agriculture industry, Foreign trade, economic planning and various economic problems of India along with broad overview of Madhya Pradesh Economy.
- Understand

the constitutional development of India and different political theories and Ideologies • Know the major concepts and key principles of human Geography, Cartography and Contribution of ancient Indian scholars in the development of physical Geography. Commerce : The students will be able to: • Know the basics of accounting, business, and role of communication in modern scenario • Equipped with the knowledge of accounting process and preparation of accounts of sole trader. Home Science: The students will be able to: • Basic nutritional concepts and role of different nutrients in body • Know low cost and high cost nutritive value foods and to combat malnutrition in society. • Develop the skills for identification of fibres and fabrics. • Understand and define the key textile terms and describe textile fibres in terms of their production and properties.

20.Distance education/online education:

An initiative in conformity with NEP-2020 at the level of the Department of Higher Education, Madhya Pradesh, has been taken in the academic session 2022-23 for motivating students to opt for professional/vocational/additional online courses available on SWAYAM portal of MHRD in lieu of the courses offered by the affiliated college. The college is also making efforts in this direction and encouraging the students to get enrolled for the online courses available on SWAYAM.

Extended Profile

1.Programme

1.1	16
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3503
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	2037
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1066
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	56
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	56
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	29.15468
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. Dr. Shyama Prasad Mukherjee Science & Commerce college Bhopal is a post graduate college accredited with grade B+ by NAAC. We run B.A., B.Sc., B.Com and B.HSc at UG level NEP is introduced in 21-22 at UG level in 1st Year. M.A Sociology and History, M.Sc in Botany, Zoology, Chemistry, Maths, M.Com at PG level in semester system. Teaching and Non-teaching days were allotted in the calendar in the year 2021-22. Total teaching days for UG is 161 days. For PG the number of teaching days is 156 days. Every professor makes a teaching plan within the stipulated time according to which they complete their curriculum. Whatsapp groups of various classes have been made for important information. Annual Function, sports, NCC, NSS and other activities are also included in the Academic calendar. Besides this, literary and cultural activities are held from time to time throughout the year such as Essay, Debate, elocution competitions etc.

Examinations are also conducted as per the academic calendar by Barkatullah university, Bhopal. Internal assessments and CCE are conducted as per the guidelines of Department of Higher Education. It is being conducted four times in UG level and Two times in PG level either by different methods such as home assignment, presentation, oral tests (viva), poster and chart making, quizzes, questionnaires.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gscbhopal.in/notices/3fcc2e5afaea28a0367e6be1aee477c5.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is given by the Department of Higher Education, Bhopal (M.P.) before the beginning of session. According to this classes are conducted. All details of educational work like CCE, Practical exam, Preparation time to be given before exam, Annual,

Semester & ATKT exam, semester break, declaration of result are mentioned in academic calendar. Apart from this, it has also details like admission, programmes, students council / union, sports, NCC/NSS/Yuva utsav/annual function, prize distribution/publication of annual magazine etc.

Govt.Dr. Shyama Prasad Mukherjee Science & Commerce college Bhopal is a post graduate college accredited with grade B+ by NAAC. We run B.A., B.Sc,.B.Com and B.HSc at UG level NEP is introduced in 21-22 at UG level in 1st Year. M.A Sociology and History, M.Sc in Botany , Zoology, Chemistry, Maths, M.Com at PG level in semester system.

Examinations are also conducted as per the academic calendar by Barkatullah university Bhopal. Internal assessment/ CCE are conducted as per the guidelines of Higher Education.

CCE is being conducted four times in UG level and Two times in PG level either by different modes such as home assignment, presentation, oral test (viva), quiz, questionnaire. If any student feels any difficulty, he or she can consult to any of the faculty members.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

DETAIL FILE TO BE ENCLOSED

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1025

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3503

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1564

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

DETAIL FILE TO BE ENCLOSED

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3503	51 (Regular Faculty)+ 05 (Guest Faculty) = 56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

DETAIL FILE TO BE ENCLOSED

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

DETAIL FILE TO BE ENCLOSED

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

47

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

56

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

DETAIL FILE TO BE ENCLOSED

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

DETAIL FILE TO BE ENCLOSED

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

DETAIL FILE TO BE ENCLOSED

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gscbhopal.in/cmsupl/2.6.1_165892002_6_8904.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

DETAIL FILE TO BE ENCLOSED

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1066

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gscbhopal.in/notices/41451c227086177974290b560b766ce3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gscbhopal.in/cmsup1/SSS%202021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides	
18	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
DETAIL FILE TO BE ENCLOSED	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year	
3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year	

21

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

33

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A number of extension activities were carried out during the year 2021-22 covering different social issues. Students including NCC Cadets and NSS Volunteers participated enthusiastically in these events.

- Swachh Bharat Abhiyan helped students to understand the importance of health & hygiene in daily life.
- International Yoga Day was celebrated with full enthusiasm which motivated students as well as Professors and other family member to adopt Yoga, and Surya Namaskar was also performed. This helped all to achieve physical and mental health.
- World Environment Day was observed.
- A number of rallies were organized by NSS and NCC to motivate students about drug abuses and social issues to spread awareness in society.
- Online lectures were organized to sensitize student about various issues. Online lecture was given on Aatm Nirbhar Bharat Program to NSS Volunteer regarding different government schemes, Entrepreneurship and employment.
- AIDS awareness program.
- Contribution Day celebration.
- International Child Rights Day.
- Azadi Ka Amrit Mahotsava.
- Plantation Drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

545

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute was established in the year 1982. It is facilitated with healthy environment to the students for effective teaching learning and other extra curricular activities. Principal room : One, Number of Classrooms : 09 spacious and well ventilated classrooms with Adequate furniture, fans and light, Staff room : Each Department has its own staff room. ,Administrative Office : One ,Swami Vivekanand Career : One Guidance Cell ,Semester Cell : One , UGC Cell : One , E-Library : One , Librarian Room : One , Reading room : One ,Conference Hall : One with Audio-Visual equipments. Computer Lab : One, Laboratories : Seven, Research Lab : Central Instrumentation research lab is established. , Sports Department : Indoor games facility for Table-Tennis, Chess, Carom etc. Outdoor game : Various sports equipments and materials available in the Sports Department. Gymnasium : Separate Gym with basic facilities and equipments. Girls common Room : One ,Multipurpose Hall : Under Construction for various indoor sports & Cultural activities. Additional Amenities Wash room : Each Department and building has separate wash rooms. , Water : Water Cooler with RO in each floor. Bore Wells : 2 connections for water supply. , Over Head Tank : Six Under Water Tank : 01 ,Canteen : 01, Power supply : 1 KVA UPS in each department ,Invertors : 01 Financial aids for these activities are arranged from the Government, RUSA, Janbhagidari Grants and World Bank (under MPHEQIP). Construction work of new building is under progress with the help of the grant received from World Bank (Grant in Rs. 8.26 cr). The college has received a grant of Rs. 2 cr from RUSA (scheme 9 components) for renovation, new construction & procurement of equipments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There are various sports facilities available for students in the Campus. Mr. Satish Kumar is the Sports Officer in the College. The Gym is equipped with three electronic and one manual treadmill, two cycles, dumbbells and plates, Leg Extension & Leg Curl Machine, Lat Pull Down Machine, Low Pulley & High Rows Pulley, Chest Press Machine and Rack Deck. It is open from Monday to Saturday and the Sports Officer is available during the working hours of the college. Two "Table-Tennis" tables are available for the students along with different Indoor and Outdoorsports equipments. The students can avail the sports and gym facilities according to their convenience during the institute working hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.89539

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institute have well equipped library enriched with books of various streams. There are more than 20 thousand books available in the Library. It includes the books purchased under book bank scheme, UGC, Government and Janbhagidari. The Library has subscription for 15 journals, 8 Daily newspapers(Hindi & English) and Magazines. The library is automated in the year 2021,and have the membership of INFLIBNET/Shodh Ganga, the membership for DELNET is under process. Every year the books, worth Rs 1500/- & stationary of Rs 500/- are distributed to each student belonging to SC/ST category.

The following facilities are available is the library.

2 Computers

1 Reading Room

1 Photocopier Wi-Fi Facility

The library is opened evey working day from 10:30 AM to 05:30 PM

Automation of Library-2021,Current LMS version- SOUL 2.0 Have Membership of INFLIBNET, Shodh Ganga. All the Staff, Research Scholars and Students have enrolled to National Digital Library to access the huge resources, offered by NDL. Books worth Rs.2,9036/- have been purchased in the year 2021-22 through the funds from

UGC, RUSA 2.0 and subscribe journal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

29036

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1540

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. IT facilities are the backbone of the learner centric participative teaching pedagogy. The college has an effective IT Infrastructure with internet Bandwidth of 50 mbps. Institute is also providing Wi-Fi for continuous and uninterrupted internet connectivity to students and faculty members. 2. The students can access the internet on their laptop/mobile in the library .The student of UG are given access to computer in the library while PG student and research scholars have access to computer in their respective department. 3. Internet connection over LAN has been provided to all the teaching departments, office, accounts, computer laboratory and the library. Office is equipped with VPN (Virtual private Network) for Salary. 4. The college has SWAN connectivity in a virtual class room where student can take advantage of virtual lecture being conducted by the department of higher education M.P. 5. Most of the teaching departments of the college have interactive smart board projector, document camera, printer, and scanner. 6. The college has 06 smart classrooms & 01 virtual classroom with ICT enabled teaching learning facility along with laboratory and conference hall. 7.The library has switched over the bar coding system to facilities to access book following the automation .Library computer data base is maintained with SOUL version 2.0 software. 8. Library has membership of Inflibnet & has access to National Digital library so that the students and faculty member can access to e-books, online journals and various other literature available online on these platforms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.26109

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Govt.Dr. Syhama Prasad mukherjee Science and Commerec College has its own building with 3 floors and fourth floor will be establishing soon Fourth Floor Gym and sports complex developed with all required facilities

Laboratory and other physical facilities The laboratory ,equipment, specimen and other necessary chemicals are purchased

by the department after getting approval from purchase committee as per the requirement of the department in college. The maintenance of class rooms is ensured by the class IV workers and sweepers by cleaning exercise. The fan and other electrical appliances are checked and ensured that all the class room has adequate desk and benches. The gymnasium also provides various facilities of physical exercise.

Student support and welfare Various committees are in the college to support services for student welfare and to meet their needs .One of them is canteen committee for maintenance of the college canteen and to ensure the healthy and hygiene food for students as well as staff. The student monitoring system is working under the guardian's tutor schemes started by the higher education department. Teachers are giving counseling to needy students many times they are providing economic help.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1923

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

579

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

579

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

97

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

200

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- Organization of Yuva Utsav on 20 and 21st Dec to refine & develop the creative potentialities of the students in the fields of Culture, Literature, Fine arts, Dance/Music (Vocal/Instrumental).
- Year long celebration under Azadi ka Amrit Mahotsava to celebrate and commemorate 75th years of independence and glorious history of its achievements.
- Life style for environment (LIFE).
- Har ghar Tiranga.
- Deshbhakti Gheet Lekhan 12-09-2021
- lecture on Human Rights Day 10-12-2021
- Lecture Series on Azadi ka Amrit Mahotsav 17-01-2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The Alumni Association of the college, registered under M.P. Society Registration Act 1973, is functional to enlist their support in the overall development of the college.
- Dr. Manoj Sharma, Treasurer, Alumni Association Visited the institute on 3rd March 2022 and interacted with students on "Resume writing and mock Interview".
- Similarly Shubham Chouhan, Secretary, Alumni Association discussed with the students the importance of "Time Management and Communication Skills" on 15th March 2022.
- 2nd Dose Corona Vaccination Drive on 3rd Aug 2022.
- Alumni Meet and Cultural Program at the campus on 16 Sep 2022.
- Heath Check-up Camp on 16 Sep 2022.
- Outstanding Alumni are as follows: Shubham Chouhan- B.Sc.- 2015 (National Youth Awardee)-2018 Priyanshu Pardey- B.Com. 2015 (Gold Medal In World Cup Shooting)-2013
- Thus the Alumni Association has contributed significantly to the development of the institution through financial and Non-financial support services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In tune with the vision and mission statement of the college governance of the college is participative with due focus on inclusivity. There are committees in the college which work towards holistic development of the college through various plans and activities. Scientific action plan is prepared and uploaded on college website, all the committees work towards fulfilment of the milestones set in the action plan. Institution has emphasized a lot on Society connect programmes and experiential learning for the holistic development of the students. Various Value driven programmes and activities like Blood donation, Swacchta Abhiyan, Gender sensitization programmes, Communal harmony, digital India, empathy based programmes. Flagship programmes are framed with a clear vision providing scientific temperament to a number of activities. Some of these are listed below:

- 1.Shodh- Pursuit of Research Excellence.
- 2.Parimarjan- Shaping Intellect among students.
- 3.Samarpan- an Initiative for earth environment health society and surrounding preparing tank for the concerned areas.
- 4.Sangini- Women Empowerment & Gender Equity Cell.
- 5.Kaushal- In house Capacity Building.

6.Anupam- Platform to nurture creativity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

IQAC has implemented the action plan under these Flagship programmes. IQAC always motivates concerned Nodal officers to implement innovative activities like mapping the plant species under Green Audit, and Environment audit. Energy Audit has also been carried out in the college. Workshops and events are organized to enhance quality standards in the campus, Workshops and Seminars are organized to develop innovation ecosystem in the college. IQAC works relentlessly towards building up a strong teaching learning framework in college where the focus is on participative student centric learning and development of problem solving skills in students. Professional values and ethics are inculcated in students through various practices like organizing guest lectures apart from curriculum.

File Description	Documents
Paste link for additional information	http://gscbhopal.in/notices/fdc416aa51c399230b317b127a64260b.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Principal is the head of the institution with drawing & disbursing financial powers. Principal appoints the Convenors of the various committees to help in the administrative work related to general administration, academics, quality issues & student's welfare issues.

Convenors of the various committees report to the Principal whereas committee members report to the corresponding convenor. All the committees have fair participation of students, student

voice are fully respected & heard.

Head Clerk of the college looks into the establishment related affairs of the colleges, LDC & Accountants help in keeping the accounts & financial records in order in the office. Regular financial audits are executed in the college by internal financial committee, external appointed CA & by the Accountant General of M.P. state also. AGMP raises financial explanations as per the process these queries have to be answered if any within the stipulated time.

All the procurement is as per MP General financial Rules 2015. College has a purchase committee to look into procurement related processes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The one of the main objectives of the institution is to achieve excellence in Research, in this perspective a central instrumentation lab is established.

Institute had infrastructural support from DST-FIST; e-learning room is equipped from DST-FIST grant. Institute also is beneficiary of RUSA (component-9). Institute also receives financial & infrastructural assistance from World Bank Quality Improvement Project of Government of M.P.

Higher Education in Madhya Pradesh is functioning administratively with secretariat and Ministry at Bhopal. Commissioner higher education is the supreme functional authority at secretariat and issues orders directly to colleges in M.P. Additional Directors are responsible for colleges of the specific division.

Institute to implement different schemes with quality initiatives as per norms. Permanent faculties is appointment through MPPSC. Guest Faculty is invited through the online mechanism chalked out

by HE Department.

Guest Faculty for self-finance courses is invited by Secretary, Janbhagidari. As per the directives of state government, Janbhagidari committee is constituted in the college. Local social workers, politicians, administrative officer and college teachers are the members of this committee. Main aim for the establishment of Janbhagidari Committee is to generate fundsthrough voluntary donations and taking college development fees from students. The amount generated may be utilized for the various development work.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively implements the schemes for the teaching and non teaching staff. Welfare measures are something that is available to employees in addition to regular wages and other economic benefits under legal provisions.

Some of the welfare measures for teaching and non teaching members are:-

- Employee's provident fund.
- Pension Policy.
- Medi claim.
- Full paid maternity leave.
- Child care leave.
- Travel Allowance.
- NPS.
- GIS & GPF.
- Medical Leave.
- Earn leave Casual Leave.
- Yearly Increments.
- Wi-Fi facility to the staff inside to the college Campus.
- Identity card for all teaching and non- teaching staff.
- Two sets of uniforms to the domestic staff every year.

The Institution provides healthy working environment and there are several facilities available for the welfare of the teaching and non-teaching staff.

The faculty can also avail study leave for further studies as per UGC and MP Government norms respectively.

Various training programmers are organized by various govt. bodies. Teaching and non-teaching staff are sent to such training programmes for their welfare and skill development.

As per the directives of DHE every faculty member of the institution has to submit self appraisal report annually mentioning in detail the workload, administrative responsibilities, other academic & co-curricular activities, their role in various committees and participation in examination work, seminars, conference, workshop etc. On the basis of the performance appraisal reports the faculty members are promoted under time scale promotion & career advancement scheme by the Department of Higher Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of higher education has introduced APIScore forms (Annual Performance Appraisal Report) as performance appraisal system and every faculty member including Principal of the institution has to submit self appraisal report annually giving account of their role performed in various committees, administrative work, examination, participation in seminars, conferences, workshops, other significant contributions and awards etc.

The review of the performance appraisal report is done by the competent authority of the department of higher education, Madhya Pradesh. On the basis of the performance appraisal reports, the faculty members are promoted under time scale promotion and career advancement scheme by the department of higher education. The non-teaching staff including Sports Officer and Librarian also submit appraisal form provided by Department of Higher Education and valuation is done accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute conduct external financial audit regularly. This time it was done by Gupta Gourav & Associates (Chartered Accountants) 51- A, Piyush Nagar Awadhपुरi, Bhopal 462020. The external agency doing audit tallies expenditure and receipts, inspects blance sheet and books of prepared and discrepancy (if any) is pointed out.

The member of this audit committee go for random checking of document, service book etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2327358

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute mobilizes its funds received from the state Government, UGC, RUSA, World Bank, and Janbhagidari in a well-planned manner in accordance with the approval of various statutory commitees constituted by the principal. Funds received from the state government are spent on payment of salary of teaching and non teaching staff. For every financial year a budget

is prepared by a Finance committee, keeping in mind the development criteria of the institution, and accordingly provisions are made. The UGC committee proposes a budget for the allocation of funds under various heads to the finance committee on its approval. The UGC deploys the fund and maintains a record of it. Like wise, all the above- mentioned committees try to utilize the sanctioned amount and make the optimal utilization of the available financial resources as per the government rules of Madhya Pradesh. The procedure of purchase is also very transparent. Proposals, as per requirement are invited by all the Department and committees within a specific period of time. On receiving the proposals, tenders are invited in an open bid. The best bid is selected in the presence of the finance committee. A record of expense and balance is maintained by the concerned committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been an integral part to build & maintain a culture at the institutional level, since its inception. The IQAC ensures the effective implementation of quality initiatives through Continues reviews and Periodic meetings. The IQAC works towards attaining excellence in all the academic activities and for continuous improvement in teaching-learning process. The initiatives taken by the IQAC are as follows-

* Educational tours, Field visits and Workshops for students were organized to give exposure to the sites of industrial, cultural, environmental and educational interest.

* Seminars, Lecture Series, Online Quiz, Workshops, Faculty Development Programs were allocated to the different departments by the IQAC and in pursuance of this they were organized for academic enrichment of the faculty and the students.

* Induction Programme for the newly admitted students at the beginning of the session with an aim to 'know-Thy college' is organized. The students are made aware of the various Constituents

of the College as well as beneficiary schemes.

* The IQAC took an initiative to increase the smart classes facility to promote the use of ICT Tools by the Faculty members to facilitate the greater access to the students.

* E-library setup is under process. N-list facility has been subscribed by the library as an alternative to access e-resource by the faculty members as well as the students for the betterment of teaching-Learning.

* Various programs were organized in collaboration with an NGO- "SANGINI" for Women Empowerment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of education and teaching-learning process. The Academic Calendar provided by Department of Higher Education is strictly followed. Various informations, academic and cocurricular is displayed on college website.

The newly admitted students have to compulsory attend the Orientation/Induction Program, in which they are made aware of the uniqueness of the education system, the teaching learning process, the system of continuous evaluation, various courses, co-curricular activities, discipline, library and various other activities of the institute.

Important announcements are displayed on the college notice board and college website.

Various committees and tutor-guardian continuously co-ordinates with the students.

Feedback is taken from the students annually by IQAC. The Feedback is analyzed properly and action taken accordingly.

The teaching learning processes are reviewed and improvements implemented, based on the IQAC recommendations.

The IQAC works on improving the teaching learning process and supports adopting outcome based education in all programs of the college gradually. The outcome based education aims to create a student centric learning environment at the course level including curriculum and training.

The PO's, PSO's and CO's attainment is measured in every session, proper action is planned and efforts are made to achieve theattainments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Some of the gender equity promotion measures initiated are:

- CCTV surveillance.
- The percentage of girls 39.94% of the total students enrolled during 2021-22.
- Girls common room with basic required amenities including vending machine.
- The NSS & NCC units for girls.
- Fee structure benefits to SC/ST girls
- No tuition fees is charged to girls.
- International Women's Day celebrated every year.
- An Expert Lecture on Gender Equity in the year 2021-22
- Program on 08/03/2022 sponsored by the State women's commission on "women's safety and prevention of cybercrimes" & stress management among women in collaboration with "Brahma Kumari Sansthan, Bhopal
- Women Empowerment and Gender Equity Cell is functioning with the IQAC since its inception in Decmber 2019.
- Dr. Madhvilata Dubey and Dr. Pragya Rawat delivered lecture on Gender Sesityzation at work place organized by IES (ISO) University Bhopal in Aug 2022.
- The text book on Women Empowerment as part of paper II of FC course of UG II year 2022-23 (Under NEP) by Dr. Madhvilata Dubey published.
- The college organizes programmes on the national and international commemorative days to highlight their significance and create awareness of various issues concerned with them among students such as International Day, World Environment Day, National Voters Day, International Women'sDay, National Girl Child Day, Sadbhavana Diwas, Teacher's Day stc.

File Description	Documents
Annual gender sensitization action plan	http://gscbhopal.in/notices/6adec4f0f1c0f355d96e3a8d920416d4.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Green and blue dustbins are being used in the premises.
- Solid waste material is regularly collected and disposed off by the Municipal Corporation, Bhopal.
- The college follows government's procedural norms for the auction of e-waste and write-off for the disposal of e-waste material like computer, printer, monitors, mouse, LAN cables, keyboards, modem, unused LED bulb/tube lights, smart plug, photocopier, scanner, intercom Instruments and their cables, Routers and their cables, calculators etc.
- Recycling of the waste like broken, tampered, worn out furniture items are repaired, painted by the college and properly maintained for the use.

The chemicals used in the laboratory of the UG/PG classes of Chemistry are diluted before disposal through proper drainage system.

- The Botany Department has tie-up of two MOUs with two private universities for the purpose of academic and research exchange programs.
- Bio/Chemical waste is collected by Municipal Corporation and is disposed off in a scientific manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has been organizing various cultural, socio-economic

and other diversified programs for the students from time to time. Youth festival is an important cultural, musical, literary and fine arts event being organized every year. It is a four level competition which begins at college and culminates at state level. The Students participate and qualify in various categories. The students participated in a webinar on Prevalence and Measures of Domestic Violence Act on 7.11.21. Special efforts have been made to sensitise the students towards the values enshrined in preamble of the Indian constitution by displaying it at prominent place of the college building. The aim is to foster among the students an attitude of respect and brother hood towards their fellow beings, the spirit of rule abidingness to mould them as a responsible citizen of the society.

Constitution Day is celebrated on 26th November every year to Commemorate the adoption of the constitution of India. National voter's day is observed every year on 25 January to encourage more & more youngsters to register themselves as voters and to take part in the Electoral process as Informed voters transcending parochial considerations. The International Child Right day was celebrated on 20 November 2021 by the NCC and NSS unit of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Special efforts have been made to sensitise the students towards the values enshrined in preamble of the Indian constitution by displaying it at prominent place of the college building. The aim is to foster among the students an attitude of respect and brother hood toward their fellow beings, the spirit of rule abidingness to mould them as a responsible citizen of the society. As a citizen of Indian republic, it is to remind them to cherish and follow the values which inspired our National struggle for freedom. As part of their socialization process, the focus is to make them aware of their duties in terms of fundamental duties during their orientation programme conducted at the beginning of each academic session. In this context, duties enshrined in the part IV A of the

Indian Constitution have been displayed at prominent places of the building for the perusal of the students. The rationale for this exercise is to have educative & benign influence on the younger generation & thereby aim to mould the character & the personality of the students in the proper direction. Constitution Day is celebrated on 26th November every year to Commemorate the adoption of the constitution of India. National voter's day is observed every year on 25 January to encourage more & more youngsters to register themselves as voters and to take part in the Electoral process as Informed voters transcending parochial considerations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gscbhopal.in/notices/1409575f6d3b6572fa801f6652ba271c.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

As per the instructions issued by the Department of the Higher Education the college regularly organizes programmes on the National and International Commemorative days and festivals. The students visited Shoauryasmarak to celebrate AzadikaAmritMahotsav on 12th March 2021, 26 January 2020 Republic Day was celebrated along with the march past of our NCC wing units .It was good to see the presence of girls leading the march. Our Principal delivered an energetic speech in order to create life during the havoc cratered by corona pandemic. Same celebrations were followed on 15thAugust 2021. International Yoga Day was celebrated online as well as offline on 21 Jun. 2021. As our college has been customarily organizing a yoga workshop, so our students and staff are more towards fitness regime. This day was a follow up of it. 5th September 2021, Teacher's Day was celebrated with the same spirit. We wished and blessed our students for their future. On Science Day a lecture was delivered by Dr. D.C. Atre, retired Professor Dr. Hari Singh Gaur University, Sagar On the Significance of National Science Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institute is carrying out two best practices "Philanthropic Responsibility of the Institution" and Online Teaching, learning and Evaluation" on a regular basis with full enthusiasm and support of the students.

1. During the pandemic in 2020, the teachers and Alumni joined hands and thousands of ration bags were distributed with the help of Gurudwara people and the staff club of the college. The work done was exempary as it involved risking the lives of the people. The best practices carried out by the institute enhanced the social responsibility of the students

their ability of sharing and caring, reciprocity and co-operation. The undergraduate program students were motivated by this practice and many students have chosen "Community Engagement" as project work under NEP-2020.

2. Similarly, "Online Teaching, Learning and Evaluation" was another best practice under-taken by the institute with the objective of enabling the students to prepare and complete their curriculum in due course of time as well as access to global knowledge during the lockdown period of Covid-19 Pandemic and the practice is still being continued by the institution. The success of the best-practice is viewed in teachers and students as an effective tool to enhance the delivery of interaction and develop knowledge acquisition skills through transfer of learning. Likewise, teachers feel a very positive impact on their working style when they are using online classes as part of face to face interaction. In the same manner, students are developing the quality to learn independently.

File Description	Documents
Best practices in the Institutional website	http://gscbhopal.in/notices/6f354bd441b6d2dca5ce3cc7d8f4d528.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was shifted to the newly constructed building in October 2020. The new premises is spacious so all the departments of different streams are well equipped with essential amenities .Still there is much scope left for further extension which will be accomplished with the construction of another new building .The demands of all the departments will be met out shortly . With the extension of laboratories, the need of the newly opened UG and PG courses will be fulfilled. Our college being a research and innovation driven institute encourages students towards research and innovative practices. UG and PG students are also encouraged and given the opportunity to pursue innovative research activities. Projects are given at PG level and the students are motivated to write research papers and get them published .Since the number of teachers from different faculties are registered

research guides, the college is a research centre . Besides ,being a co- education institute the college is accommodative and vigilant towards gender sensitization and amicable atmosphere.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college is committed to provide high quality education along with sustainable learning environment for the students.the college looks forward to the completion of the under construction extension building in the campus, so that better laboratories and more smart classes can be provided for research and learning.

- More faculty development programs, seminars, workshops and hands on training, skill enhancement of teachers and making them more tech -savvy.
- To take up Major and Minor Research projects.
- Training programs for the non-teaching staff to enhance their skill and work spectrum.
- Full automation of the library in the coming academic year, along with the subscription of e-resources, such as e-books, e-journals, e-pathshala etc.
- To carry out Carbon audit, academic and administrative audit, energy audit and green audit. Work on waste management, development of botanical Garden and more plantations in the campus.
- The special trainings to prepare the students to face competitive exams and entrance tests, to participate in placement drives.
- To have more MoU's with other Organisations with the aim to further develop independent thinking and diverse perspectives.
- To raise funds through Alumni to meet the needs of the poor and needy .
- With the thrust in capacity building, the college is committed to take on greater academic and administrative challenges in the future with its collaborative and interactive work culture.