

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (this "MoU") is entered into upon this date **17 July 2019** by and between The Chancellor, Master and Scholars of the University of Cambridge through its departments, the University of Cambridge Local Examinations Syndicate and Cambridge English, of The Triangle Building, Shaftesbury Road, Cambridge, CB2 8EA, UK, ("**Cambridge Assessment English**") and Department of Higher Education, Government of Madhya Pradesh (in short MPHE) with respect to the desire by the parties to consider collaboration with each other on various potential projects and to specify basic intentions regarding such collaboration on English language projects.

Cambridge Assessment English is the world's leading authority on English language testing for all learners of English and qualifications for English language teachers. Cambridge English tests are globally recognised as high-quality assessments which have a positive impact on the learning of English. Cambridge English works with partners in India to promote the use of standardised international assessments as a benchmark to improve the learning and teaching of English and is keen to work with their institutions to give their teachers and students access to international English qualifications in addition to providing the facility to other Institutions having partnership with Cambridge Assessment English on mutual consent.

Department of Higher Education is an integral part of Government of Madhya Pradesh tasked with the development of Higher Education institutions and improve the future prospects of graduates from MP.

In consideration of discussions between the parties and mutual promises and conditions in this MoU, the parties agree as follows:

Except as described herein, the terms of this MoU are intended as indications of interest only and are non-binding; although it is the intent of the parties that their collaborative project discussions proceed based on this MoU, the obligations of the parties to agree any project and the terms thereof shall be subject to the negotiation, execution, and delivery of project agreements.

SCOPE OF GLOBAL COLLABORATION

The parties agree to discuss in good faith the following projects:

1. The main aims for Cambridge English and MPHE are

- a. To enhance the employability of students from Government Colleges and Universities across the state of MP by upgrading their English Language communication Skills.
- b. To improve the provision of English language training in the state of MP by upgrading the training skills of the trainers.
- c. To introduce a standardised international testing system for English which is linked to the Common European Framework of Reference (CEFR) benchmarks across students and teachers from MP
- d. To organise joint conferences / roadshows / seminar / teacher support workshops / short term training programmes related to English language teaching
- e. To implement a pilot programme in the academic year 2019-20 as per attached timeline. (Appendix-1)

2. Cambridge English through its authorised representatives, will:

- a. Provide MPHE with appropriate guidance on any issue relating to learning and teaching of English for its students and teachers.
- b. Organise Workshop for Trainers to enable them to improve their teaching methodology and prepare candidates for the Cambridge English exams. Provide relevant training manuals to the trainers.
- c. To provide digital learning resources to support learning of the students.
- d. Organise student seminars to share information on the importance of English language skills and enhancement of employability prospects.
- e. Permit MPHE to use Cambridge English logo on the brochure of any joint event related to this programme.
- f. Share costs with the MPHE for agreed list of activities during the pilot stage.
- g. Support the delivery of the programme in the agreed districts of MP.

2. MPHE through its authorised representatives, will:

- a. Adopt the following Cambridge English Certifications:for MPHE regulated Universities and Colleges.
 - **B1 Level for Students**
 - **Pedagogy Modules under Cambridge Teaching Knowledge Test (TKT) Modules**
- b. Ensure Cambridge English examinations are taken by **2000** learners and **100** teachers in the year 2019-20, during the pilot stage.

- c. Agree to create Cambridge Assessment English Programme Monitoring Cell for effective implementation and execution of this project within the MPHE.
- f. Support the delivery and monitoring of the programme across the state of MP by enabling Teacher Training and student learning programmes.
- g. Share costs with Cambridge for agreed list of activities during the pilot stage.

THE DESIGNATED POINT OF CONTACTS ARE:

FOR CAMBRIDGE ASSESSMENT ENGLISH:

Joshua Gnanakkan, Client Relations Manager – West India

**FOR DEPARTMENT OF HIGHER EDUCATION, GOVERNMENT MADHYA PRADESH:
COMMISSIONER OF HIGHER EDUCATION**

NON-DISCLOSURE, CONFIDENTIAL INFORMATION AND GENERAL TERMS

In furtherance of the intentions of this MoU, the parties agree to be bound by the following:

The parties agree that neither shall disclose to any person, other than their own employees, officers, directors or agents having a reasonable need to know same (and those of their affiliated companies), any Confidential Information that has been disclosed to it by the other party, directly or indirectly, nor use same in any way either during the term of this Agreement or at any time thereafter without the express written authority of the other party, and to promptly return all Confidential Information upon termination of this MoU and written request by the other party.

For purposes of this Agreement, "Confidential Information" shall mean information that is proprietary as to the Party hereto which discloses same and is not generally known to the public or cannot be obtained other than through the Party disclosing same. This includes, but is not limited to, financial information regarding either Party, strategic business plans, marketing strategies, trade secrets consisting of programs, methods, formulae, processes, patterns, devices and compilations of information, records and specifications which have been developed or are owned by the disclosing Party. Confidential Information that subsequently becomes public information as a result of the actions of the disclosing Party shall thereupon no longer be considered confidential for purposes of this Agreement.

MPHE will ensure the performance of the obligations of its, subsidiaries and/or affiliates arising under or related to any subsequent project agreement. This MoU will be effective as of the date first above written until receipt by one party of

express written notice of termination of this MoU from the other party, except that the provision for nondisclosure of Confidential Information and for ensuring the obligations of any subsidiary and/or affiliate under any subsequent project agreement will survive this MoU. The terms of this MoU are governed by Indian law and subject to jurisdiction of the Indian courts. The parties will pay all of their own costs related to the intentions and terms of this MoU, except as otherwise stated in any project agreement between the parties. Nothing in this MoU shall be construed as creating a joint venture, partnership, a contract of employment, the relationship of supplier and purchaser or a relationship of principal and agent between the parties. Neither party shall disclose the terms of this MoU nor make any announcement relating to this MoU or its subject matter without the prior written approval of the other party. This MoU may be executed in one or more counterparts each of which when executed and delivered electronically or in hardcopy shall be deemed an original, but all of which taken together shall constitute one and the same document.



Mr. Liam Vint
Deputy Director, Global Network
Cambridge Assessment English



Mr. Raghwendra Kumar Singh IAS
Commissioner, Higher Education
Government of Madhya Pradesh

Appendix - 1

Timeline for the Project

Districts

Bhopal, Indore, Gwalior, Jabalpur, Chhindwara, Ujjain, Singarauli, Dewas, Dhar, Chhatarpur, Raisen

Teachers Pathway

S No	Activity	Timeline
1	Sharing Minimum Professional Requirement's to potential teachers and inviting applications	1 – 13 August
2	Last date for receipt of Applications	13 August
3	Inviting 200 teachers to take up the Online Placement Test	16 – 23 August
4	Shortlisting 100 teachers for training and communication	29 August
5	3 batches of Teacher Training in Bhopal – 5 days of training	3 – 14 September
6	Teacher Certification on last date of training	7/14 September
7	Commencement of student Training	2 October onwards
8	Support and Monitoring to trainers by Cambridge	Oct – Nov 2019

Students Pathway

S No	Activity	Timeline
1	Student Seminars and Online screening	3 – 14 September
2	Shortlisting of students and formation of batches	20 September
3	Announcing the batches and commencement of training	2 October
4	10 Weeks of training (3 sessions days per week)	2 hours per session per day
5	Student Online Certification	26 – 31 December
6	Certificate distribution to students	10 – 20 January